

DPR Motorsport - COVID-19 Risk Mitigation Plan

Government guidelines make clear the absolute requirement for personal distancing and hygiene measures.

Staff and customer profiles:

All DPR Staff are under 40 with most in their late teens/twenties. One of the owners is over 70 but in good health but nevertheless will be subject to strict separation on the limited number of times he may visit the workshop.

Risk Mitigation Measures

It is envisaged that the measures will change over time in line with government guidelines and change in accordance with the COVID-019 risk level and associated guidance. If possible, all staff will be subject to testing (both antibody & virus), if available.

Personal Distancing

- Customers to drop off & collect cars from outside
- No customers to enter the office or workshop areas
- Workshop staff to be allocated to one of three marked bays in the workshop.
- No more than three staff to be at work
- No access to staff room/kitchen/flat
- All office work by remote access
- All deliveries to be left in entrance and ensure no contact with delivery person.

Hygiene

- Staff must disclose as soon as any suspect symptoms and also inform if anyone with whom they have direct contact is same position.
- Documented temperature check on entry to work.
- Cars to be disinfected prior to & after work completed
- Each staff member to have own hygiene kit by work bay.
- Staff to provide own drink & food
- Signing In/Sign out by fingerprint recognition to be replaced by smart phone
- Staff to use allocated WC cubicles
- No sharing such as tools or towels
- All doors other than front door will remain open. Light switch operation already by motion detect.

Staff awareness

- Staff to sign off risk mitigation measures
- Staff to declare any health risks
- Staff to sign off happy to return to work.

Documentation procedures

- Application of hygiene measures to be signed off, e.g. cars to have hygiene check list
- Initial staff awareness sign-off

DPR Staff COVID-19 Declaration

I confirm that I have read the DPR COVID risk mitigation plan and agree to abide by the required actions.

I will maintain social distancing of at least 2 metres

I will use my own car to travel to/from work

Without any delay I will report any symptoms experienced by myself and my direct contacts

I do not have any underlying health issues relevant to COVID-19

Having read the DPR COVID plan I do not have any significant concerns about my return to work

Signed:

Date:

.....